



Wahaha International School (WIS) Kindergarten Program

WIS 学前部中文助理教师 WIS Kindergarten Assistant Chinese Teacher (ACT)

职位描述:

Position Description:

WIS 学前项目的目标是为包括娃哈哈国际学校和娃哈哈双语学校在内的国际学校和双语学校准备且培养在语言、思维方式和行为习惯上合格的小学预备学生。

The aim of WIS Kindergarten Program is to prepare and select qualified elementary students for international schools and bilingual schools including WIS and WBS in the aspects of language, critical thinking skills and behavior.

- 中文助理教师将协助中外两位主班教师在学术、社交、健康、情绪和精神上给予学生指导，以帮助学生在全面发展
The ACT will assist the lead teachers in guiding the student academically, socially, physically, emotionally and spiritually in a manner that fosters the overall development and well being of each individual.
- 中文助理教师将和班上中外两位班教师在一起互相支持、互相帮助以组成有效的教学团队。
The ACT will establish a strong and mutually supportive relationship with the Chinese and English co-teachers in his/her classroom to form an effective teaching team.
- 中文助理教师应让班级保持积极和关爱的气氛，对每个孩子提供所需的支持和激励。
The ACT shall also maintain the classroom's positive and caring environment, provide sensitive support to each child and to challenge each child to reach his/her fullest potential.

工作职责:

Job Responsibilities:

- 协助主班老师进行班级日常管理：包括班规制定、课程安排、班级秩序维持、环境创设、卫生安全、餐点准备、及其他。To assist the co-teachers to perform the daily overall class management including setting class rules, making class schedules, creating stimulating class environment, maintaining hygiene& safety and helping to prepare students' food.

- 参与制定、理解并帮助实现班级计划、目标、内容和要求，也将其融合进课堂外时间（上下午接送、自由活动、午餐以及休息时间）。
To internalize weekly and daily lesson plans, their goals, content and requirements and to incorporate and reinforce these outside the classroom (play time, PE, lunch, break times) .
- 协助主班老师通过家校联系册、孩子的作品集和个人评估报告等掌握对孩子的课堂出勤、日常表现和各方面发展水平。
To assist the lead teachers in maintaining current and accurate records of classroom attendance, children's daily progress, attainment and achievement, through anecdotes, collections of children's work for portfolio and individual assessment.
- 按照学校规定协助课堂纪律维持，特别是在特色课上。但需要在所有时间尊重每一个孩子。
To assist in classroom management and other ways as required in specialist classes, with absolute and utter total respect for the child at all times.
- 参加包括小组计划会议在内的所有员工会议。
To attend all staff meetings including team planning meetings.
- 参加各项学校活动，包括教师培训、教研活动、学术交流、家长课堂和家长会等。
To attend and participate in all school wide functions, professional development workshops, Parent Orientation and Parent Education evenings.

任职资格:

Qualifications:

- 对工作经验无要求。
No previous job experience is required.
- 教育专业或其它相关专业优先。
Educational major or related major is a plus.
- 较强的英文能力优先。
Good English Language ability is a plus.
- 对国际学校及中西融合教育有热情。
Has a passion for international education.
- 热情、开朗随和、富有团队精神、愿意接受挑战。
Is enthusiastic, outgoing, flexible, cooperative and willing to take challenges.

福利待遇:

Compensations:

- 我们为合适的应征者提供精心设计的培训课程和良好的薪酬待遇。
We offer well designed training program and good compensation package to successful candidates.

- 提供免费午餐，带薪寒暑假及完备社会保险。
We provide free lunch, paid winter& summer holidays and full package of social insurance.

To Apply:

Please send a cover letter and your resume to Laura HE, Kindergarten Principle:
kindergarten@wishz.org

如您对上述职位有兴趣,

请将您的简历发至 kindergarten@wishz.org, 我们热忱希望您的加入!

About Wahaha International School Hangzhou:

Founded in 2015, Wahaha International School (WIS), located in Hangzhou, China, is an international bilingual school open to kindergarten- grade 9. The school will educate international students and foreign passport holders utilizing progressive Chinese and Western inquiry-based educational methods.

Vision: An “East-Meets-West” school for the 21st century that educates students of all nationalities and prepares them for a global future through Mandarin and English dual language immersion.

Mission: To prepare students to thrive in international schooling, while keeping students rooted to the richness of Chinese culture.